LAKE TEKAPO PROMOTIONS & BUSINESS ASSN INC.
Meeting held 15 March 2021 at 5 D'Arciac

Present: Jenny(minute taker), Ann Maree (Chair), Prue (Treasurer), Hollie, Brooke, Penny Wilson (Community Board Member)

Apologies: Jared (DSP)

Previous minutes

- Taken as read, moved by Brooke and second by Prue

Matters Arising from the previous minutes:

- No Matters arising

Inwards Correspondence:

- Lagoon opening from Tekapo Trails - circulating notifications due to non profitable organisation
- NZ Visa partners not renewing membership this year. No reason given.

Outwards Correspondence:

- Prue enquired to the Ministry for an extension to file our financials to which they confirmed was acceptable by the 29th March 2021.

Financial Report to 28h Feb 2021:

- Transactions from last meeting is income of interest .33c & expenses were a total of $153.02 (Consulting/accounting expense of $30.04; phone charges of $56.81 & social networking costs of $66.50).
- Balance Sheet - total in bank accounts is $15,442 but includes funds held for a future fete or organised event of approximately $4k
- $1,063.44 to pay Tekapo four Square from current to past 90 days, which is social occasions at the Cairns, Xmas Party, Te Manana, AGM etc. This is moved by Ann-Maree and seconded by Hollie to pay.

Funding Applications:

- Tekapo Oval Sports can apply for funding via Tekapo Promotions but Prue suggested that they go through Lions as most members are part of Lions group. Ann-Maree will confirm directly with Steve that this is a better avenue. They are suggesting a site beside the sale yards but Penny did notify us that there is already land designated for this purpose, which is beside the Cairns property, which Ann-Maree is passing onto to Steve for the Oval Sports meeting being held tonight.

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General Business:

- B2B - we are due, as the last one cancelled due to change in Covid levels, also horse riding closed. Now sorting the 15th April B2B or could be earlier. Ann-Maree contacting Rob Miller to give us 3 dates he could attend as a guest speaker as looking possibly at community hall to set up?
- Ann-Maree needs help putting events on the community calendar, asked Penny if she can help but struggled with this task previously so Hollie will help and Jenny as a back up.
- Penny, Community Development Role, updated us but wanted to find out more what we did. Her role is difficult to define as sits under the Mackenzie Development Board but wants to establish links locally to give accountability for Tekapo. The role seems to be facilitating what help is required but not to organise. Will sit on as many community groups to assess the help required. Key requirements to start with was to find a community space which is now located in Simpson Place for various support organisations to meet in. Another idea is a community garden that she helped to facilitate. Link in to how she can support businesses in education, i.e., road safety, first aid training, mental health etc.
- We do need to come up with events/promotions for the year to get people to Tekapo, i.e. itineraries for 2/3/4 days etc. These can be put in compendiums as well. Ann-Maree suggested a google Doc to start adding in ideas for Itinerary.
- Subscriptions, need to have direction when we have approx. $10k in bank so reduce subs to $90 and 2nd listing at $50. Unanimously approved.
- Free listings for non-profitable organisations,Trails,Tekapo church etc. They need to make themselves known to us.

Action Items

Date	Action	Responsible	Status	Outcome
9 Nov 20	Calendar for Wider Mackenzie	Ann-Maree	Discussions with Lydia at CHCNZ are underway see attachment #1	
9 Nov 20	MTIA joint membership	Ann-Maree & Jenny	Ongoing	Not approved
9 Nov 20	Fete or Event May 2021	Jenny & Brooke	Parked until 2022	
9 Nov 20	Compendiums	Prue	Ongoing	

9 Nov 20	Support Mackenzie Art Festival	Prue	Ongoing	
9 Nov 20	Zeta Speck	Jenny	Complete	When a auditor is required we will utilise Zeta Speck
9 Nov 20	Xero for accounts	Prue	Complete	
2/2/21	Contact council re speakers in hall	Hollie	Complete	Can use speakers at DSP
2/2/21	Mid Winter Ball	Brooke/Prue		Friday 31st July, Book in Godley Hotel again, negotiate food/bar prices & book a band
2/2/21	Westpac Organise New Signatories	Prue		Identified Steph but still ongoing to change
16/3/21	Intinaries	Prue/Ann-Maree/Jenny		Send information to Prue then 3 of us get to together to confirm

Speakers & Location for Public Meetings 2021

Date	Location	Speaker	Staus	
18th Feb	Mackenzie Alpine Horse Trekking	Ian Hayman	Cancelled due to Covid alert levels	
15th April	8 Simpson Lane	Rob Millar, A2O Specialist	Tbc - Ann-Maree asking Rob	
17th June	Tekapo Springs	TBC - Maybe Jaime/Lain Ice Hockey	Confirmed - Jenny to collate the evening	

19th August	Art Space Tekapo	TBC	Confirmed - Prue to collate the evening	
21st October	Dark Sky Project	Researcher from Canterbury University	Confirmed by Jarrod	
12th December	Xmas Party	Brooke		Confirm music, play list or individual singer (Brad Staley)

Next meeting: 6th April 2021

Meeting closed: 7.36pm

Signed: Ann-Maree Grant, Chairman
Signed: Vice Chair Brooke Gardiner